KDC JOB VACANCIES

Kenya Development Corporation (KDC) is a premier Development Finance Institution (DFI) incorporated on 27th November 2020 following the merger of Industrial & Commercial Development Corporation (ICDC), IDB Capital Ltd (IDB) and Tourist Finance Corporation (TFC). The Corporation's mandate is to promote sustainable socio-economic development by providing development finance, infrastructure finance, business support and advisory services to medium and large-scale industries, infrastructure projects and commercial undertakings in target sectors in Kenya and elsewhere.

As part of our strategic realignment, we believe that attracting and retaining the right people is essential to the realization of our corporate goals and therefore must have in place, world-class human capital.

KDC therefore invites applications from qualified professionals for the following position;

SUSTAINABILITY OFFICER – KDC JOB GRADE 6

Job Purpose

To provide technical, analytical and coordination support to the Manager Risk and Compliance and ESMS Experts in implementing KDC's Sustainability and Green Financing Strategies, policy including ESG integration, green finance, sustainability monitoring, climate risk management, reporting, stakeholder engagement and internal ESG and sustainability initiatives. The role will support day-to-day implementation and tracking of agreed ESG and sustainability activities and targets.

Key Responsibilities

i. Lead and coordinate in implementing and tracking activities under the KDC Sustainability and Green Financing Strategies and implementation matrix.
ii. Assist in preparing sustainability performance reports, dashboards, advisories and presentations for management and the Board.
iii. Support the collection, verification and preparation of information required for sustainability reporting and disclosures, including GRI Standards and IFRS S1/S2.
iv. Assist with monitoring progress against KDC's sustainability KPIs and implementation timelines.
v. Support stakeholder engagements, workshops, sustainability awareness activities and meetings with development partners and other stakeholders.
vi. Assist in maintaining documentation and evidence required for sustainability reporting, audits and assurance.
vii. Support research on emerging ESG, climate finance, green finance and sustainability regulatory requirements relevant to KDC.
viii. Support climate-risk assessments, climate adaptation planning and portfolio resilience analysis in line with evolving climate disclosure requirements.
ix. Assist in tracking operational and financed emissions, portfolio carbon footprints and climate-transition metrics.
x. Support implementation and continuous improvement of KDC's Environmental and Social Management System (ESMS).
xi. Mainstream adoption of IFRS S1 and IFRSS2 in the corporation.
xii. Assist in environmental and social due diligence processes, including review of ESDD and ESIA reports, screening of proposed investments, and monitoring of Environmental and Social Action Plan (ESAP) implementation.
xiii. Support collection and maintenance of ESG, climate, environmental and social data from KDC and its investment portfolio.
xiv. Assist in monitoring green portfolio classification, sustainable finance indicators, climate-risk screening and climate-related investment opportunities.
xv. Support collection and analysis of portfolio ESG performance data and preparation of periodic ESG monitoring reports.

xvi. Support environmental and social compliance monitoring of investee companies, including implementation of ESAPs, ESIA commitments and other sustainability requirements.

xvii. Assist in tracking KDC's Scope 1 and Scope 2 emissions, energy, water, waste and other operational sustainability indicators.

xviii. Support implementation of internal initiatives by supporting sustainability champions and staff sensitization with a focus on waste management, energy efficiency, paper reduction and sustainability communication nuggets

xix. Perform any other ESG and sustainability-related duties assigned by the Supervisor

Key Qualifications.

a) Bachelor's degree in Sustainability, Environmental Science, Development Studies, Finance, Economics, Business, Natural Resource Management or a related field.
b) 3–4 years' experience in sustainability reporting, ESG, environmental management, climate finance, development finance or a related area.
c) Knowledge of ESG, green finance and sustainability reporting.
d) Familiarity with GRI, IFRS S1/S2, TCFD, climate risk, ESG due diligence and sustainable-finance taxonomies will be an advantage.
e) Good in data collection and analytics, research, report-writing, reporting and coordination skills.
f) Strong Microsoft Office skills, particularly Excel and PowerPoint.

Key Competencies

a) ESG and sustainability knowledge
b) Data collection and analysis
c) Project coordination
d) Stakeholder engagement
e) Research and analytical skills
f) Good communication skills

APPLICATION GUIDELINES

Interested and qualified candidates should submit an application letter, detailed CV including at least three referees, copies of academic and professional certificates, testimonials, and a copy of their Kenya National ID. Applications should be addressed to:

The Director General
Kenya Development Corporation
P.O. Box 12665–00100,
Nairobi

Applications should be submitted via email to careers@kdc.go.ke by 14 October 2026.

Only applications submitted via email will be considered. Only shortlisted candidates will be contacted. KDC is an equal opportunity employer committed to implementing Article 232(1) of the Constitution of Kenya. Women, Persons with Disabilities, Marginalized and Minority Groups are encouraged to apply. Canvassing in any form will lead to automatic disqualification