



Dear Sir / Madam,

28<sup>th</sup> May 2026

**TENDER ADDENDUM NO. 4**

**TENDER NO: ONT/KDC/041/2025-2026**

**TENDER NAME: PROVISION OF MEDICAL INSURANCE SERVICES FOR  
BOARD OF DIRECTORS AND STAFF**

In reference to the above-mentioned tender, the following clarification are made to the specified provisions of the Tender Document:

**1. MEMBERSHIP DETAILS / POPULATION**

**Eligibility**

The proposed scheme shall cover all permanent employees as well as those on contract terms of service. It shall also cover the employee's spouse and dependent children below the age of 25 years.

The total number of employees per category of staff is as follows: -

CATEGORY	DESCRIPTION	NUMBERS OF FAMILIES	TOTAL MEMBERSHIP
BOARD OF DIRECTORS	M	6	6
EMPLOYEES	M	15	15
	M+1	11	22
	M+2	24	69
	M+3	22	92
	M+4	10	50
	M+5	13	78
	<b>TOTAL</b>	<b>95</b>	<b>326</b>

		CATEGORY	TOTAL
Board Members (Main Member Only)		M Only	6
			<b>TOTAL</b>
KDC MEMBERSHIP	Employees/Staff		95
	Board Members		6
	Dependents (Spouses & Children)		231
		<b>TOTAL POPULATION</b>	<b>326</b>

All other terms and conditions of the tender remain unchanged.

Thank you.

Yours faithfully,

**For: KENYA DEVELOPMENT CORPORATION LTD**

A handwritten signature in black ink, appearing to read 'Joseph Waka', written in a cursive style.

**JOSEPH WAKA**

**FOR: DIRECTOR GENERAL**