



REPUBLIC OF KENYA

KENYA DEVELOPMENT CORPORATION

PROPOSED REHABILITATION OF ELECTRICAL POWER DISTRIBUTION SYSTEM
AT UTALII HOUSE, NAIROBI COUNTY.

TENDER NO.: ONT/KDC/20/2025-2026

Minutes of Mandatory Pretender site visit and meeting

Friday 13th March, 2026 from 12:00 PM to 2:00 PM at Utalii House Ground Floor, Utalii
Street/Uhuru Highway Junction

Attendance.

S/NO	NAME	ORGANIZATION	DESIGNATION
1	Dennis Opondo	ASL Apostrophe	Engineer
2	Richard Mutuku	Muga Electrical Contractors Ltd	Engineer
3	Micheck Kariuki	Ultra Power Systems Ltd	CEO Engineer
4	Patrick Mutakha	Sajucy Ltd	Engineer
5	Wambua Mwende	Micronet Power Systems	Engineer
6	Emmanuel Okello	Zodak Engineering	Engineer
7	Charles Nyagilo	Enercom Technologies Ltd	Engineer
8	Tonui Vincent	Seven Pillars	Engineer
9	William Owino	Sheijan Ventures Ltd	Engineer
10	Patricia N. Gachungi	KDC	MSCM
11	Joseph Kariuki	KDC	Supply Chain Intern
12	Joel Nadebu	SDPW	Electrical Engineer

MINUTES

ITEM	PARTICULARS	ACTION
01.00	PREAMBLE	
01.01	The meeting was called to order by Ms Patricia Gachungi of KDC at 12.00 pm,	info

01.02	Document verification of personnel was carried out by the KDC representatives.	info
02.00	Brief description of the Scope	
02.01	<ol style="list-style-type: none"> 1. The tenderers were informed that this was an open national tender. 2. The tenderers were reminded to read the instructions careful and avoid mistakes while preparing the tender document 3. The Project Manager's representatives briefly described the scope of works for the PROPOSED REHABILITATION OF ELECTRICAL POWER DISTRIBUTION SYSTEM AT UTALII HOUSE, NAIROBI COUNTY. TENDER NO.: ONT/KDC/20/2025-2026 4. The works entail decommissioning of existing LV Board, installation testing and commissioning of new LV boards, power distribution cables, cable management components, earthing equipment, Automatic Voltage Regulator and other items as highlighted in the Bills of quantities and specifications. 	All to note
03.00	Site Visit, inspection and verification	
03.01	<ol style="list-style-type: none"> 1. All the tenderers present were given supervised access (by project Manager's representatives and Client representatives) to the existing Power room, generator room and electrical duct. 2. All tenderers present observed, inspected, verified and took all relevant measurements and parameters that would allow them to adequately prepare competitive proposals and bids. 	All to note
04.00	Clarifications after Site Visit, inspection and clarification	
04.01	<ol style="list-style-type: none"> 1. One of the tenderers sought clarification on the provision of energy sub meters. <p>Response: Bidders informed that there will be energy meters installed for tenants as specified in the BoQ.</p>	All to note
05.00	AOB	
05.01	<ol style="list-style-type: none"> 1. Tenderers were issued by Certificate of Mandatory Pretender site visit and meeting signed by the representatives of the Tenderer, Project Manager and the Client. Tenderers were reminded to insert the original certificate and the stamped licenses of the personnel who attended the Pre bid site visit in the Tender documents that they will return since it formed part of the evaluation criteria. 2. Tenderers were reminded of specific timelines for clarifications and closing as contained in the Tender data Sheet (TDS). 3. Tenderers were reminded to competitively prepare and submit their bids within timelines. 	All to note

	4. All the tenderers were wished well as they prepare their bids. They were allowed to leave at their own pleasure or wait until 2.06 PM when the exercise closes officially.	
06.00	MEETING ADJOURNMENT	
06.01	1. There being no other business, the meeting was adjourned at 2.00 pm.	All to note

Client Representatives – KDC

Name: Patrick N. Gachungu Sign:  Date: 13/03/26



