



Dear Sir / Madam,

26th April 2024

TENDER ADDENDUM NO. 1

TENDER NO: ONT/KDC/003/23-24

TENDER NAME: PROVISION OF GROUP LIFE INSURANCE SERVICES

In reference to the above-mentioned tender, the following clarifications are made to the specified provisions of the Tender Document:

1. Tender Security is **Ksh. 100,000.00**
2. The **Litigation Form** is described in the QUALIFICATION INFORMATION **clause 1.6: Information regarding any litigation, current or within the last five years, in which the Tenderer is or has been involved.**
Other party(ies) Cause of dispute Details of litigation award Amount involved
3. **MANDATORY/ PRELIMINARY REQUIREMENTS**
 Must provide current CERTIFIED membership of the Association of Kenya Insurers (AKI) and for Brokers provide a Valid Membership Certificate for **2024 (current)** of Association of Insurance Brokers of Kenya (AIBK). (Certified as True Copy)
4. **TECHNICAL EVALUATION CRITERIA No. 5:**
Human Resource Capability
Team leader - Principal Officer (ONE):
 -Relevant degree/Postgraduate degree
 -A post graduate qualification in management related field; Professional Qualification in insurance, must possess ACII/ AIK or **any other relevant qualifications** and 5 years' experience in insurance industry.
5. **SCHEDULE OF PRICES FORM (Already included in the Tender Document)**

1	2	3	4	5	6
No of item to be insured	Description of item to be insured	Insurance Period	Insurance Premium per specified period (Tender Price)	Price discount (if any)	Total Tender Price for Insurance Service (Col.5-6)
Nil	Provision of Group Life Insurance Services	One year (Renewable)			

TOTAL ANNUAL PREMIUM RATES To be transferred to form of tender

Note: The price schedule Must be dully filled, signed and stamped.

All other terms and conditions of the tender remain unchanged.

Thank you.

Yours faithfully,

For: KENYA DEVELOPMENT CORPORATION LTD

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PATRICIA GACHUNGI

FOR: DIRECTOR GENERAL